



## Civil Works Point of Work Risk Assessment

Project Name:	PN:	Site Address:
Applicable Method Statement	Date:	Team Lead & Company Name:
Applicable Risk Assessment	Time:	Supervisor:

### Part 1

Before you start tick appropriate boxes and ensure ALL SECTIONS ARE COMPLETED

	Y	N	N/A	Comments
Have we been suitably trained for the task required, NRSWA, NPORS etc? Do we have suitable experience?				
Is the correct documentation in date & available for the task? i.e. Utility Prints, RAMS, Permits, job pack etc ?				
Do we have appropriate equipment available? i.e. CAT 4 +, insulated hand tools, etc?				
Do we have access to suitable PPE?				
Has all plant and equipment been inspected, is it suitable and fit for use with pre – use checks completed?				
Are all operatives aware that if concrete is found within the excavation work should stop and a supervisor must be consulted on how to proceed?				
Are SLG and TM in place and is the site secure for operatives and pedestrians? Have we risk assessed traffic and pedestrian conditions including pedestrians and disabled /vulnerable people?				
If this is a Hot Job, have you been briefed on SSOW by the site Manager? <span style="color: red;">(Hot jobs are identified with skull and crossbones on the job pack)</span>				
<span style="color: red;">Have we checked for hazardous pipeline marker posts, railway lines, signs of utilities &amp; street furniture?</span>				
Have we checked for HV services that are noted on the utility prints? <span style="color: red;">( HV services are not always included as Hot Jobs so extra checks should always be made to see if they are mentioned in the utility prints )</span>				
<span style="color: red;">If HV services are present have we been briefed on SSOW by the site Manager?</span>				
Have trial holes been dug and have time stamped, photographs taken?				

### Part 2

If the hazard is present please tick the relevant box

Moving Vehicles/plant		Heat/fire/explosion		Adverse Weather	
Electricity		Gas		Uneven ground	
Heavy Lifting		Chemical/harmful substances		HAVS	
Stored energy/ unsecured load		Work at height		Pedestrians	
Environmental hazards		Falling/flying objects		Confined Spaces	
Slips trips falls		Noise		Dust/Fumes	

### Part 2 b

If any hazards are present that are significant and there are no existing control measures in place, please add them below along with additional control measures.

Additional Hazard and/or Method of breaking ground	Control measure	Residual Risk (High, Medium, Low)	Comments

